

Minutes of a Meeting of Bergh Apton Parish Council On Wednesday 16th November 2016 at 7.00pm In The Village Hall

Members Present

Parish Members Present Elizabeth Robinson (Chair) David Skedje, Janet Skedje, John Ling, Hugh Porter

In attendance: Clerk

Apologies County Councillor Barry Stone, Councillor John Fuller and Chris Bewick

1 Apologies For Absence and Declarations of Interest

There was 3 apologies for absence and no declarations of interest

2 Minutes of Meeting Held on 7th September 2016

The minutes of the last meeting on 7th September were approved and signed by the Chairman

3 Matters Arising

Clerk reported that the operation of the new bus service and passenger usage has been reviewed and it has been decided that the 86 service to and from Norwich will revert back to a direct service. The Chairman urged all Parish Councillors to try to attend all meetings as the meetings are only scheduled once every two months and the dates are confirmed a year in advance. It may be possible to reschedule a meeting with enough notice. It was also agreed that the Parish Council should pay the going rate for the hire of the village hall and not a discounted rate.

4 Co-opt New Parish Councillor

Karen Myhill has re-joined the Parish Council all the necessary paperwork was signed

5 Public Consultation

5.1 County Councillor's Report – Barry Stone
Distributed by email

5.2 District Councillor's Report – John Fuller
No report

6 Finance

Cheques were raised for the following and approved

6.1 Mazars Audit £60

6.2 Annual Inspection of Play Area £79.80

6.3 Roberts the Printer for printing leaflets for the Queen's Birthday £34 owed to John Ling

6.4 Discussion on the precept

It was felt that the precept would probably remain the same as last year, final discussion to take place in January

6.5 CIL Payment

Clerk informed the Parish Councillors that £6,135.74 has been received for CIL payment for the new housing opposite the village hall. CIL is a new way of raising funds to pay for essential infrastructure. This money can be used for funding the provision, improvement, replacement, operation or maintenance of infrastructure or anything else which is concerned with addressing the demands that new development places on an area. The money needs to be used within 5 years of receipt.

6.6 Clerk's Salary

1st April – 31st December 2016 £1,187.69 plus expenses/mileage = £1,266.55

6.7 Domain Renewal 2 years berghapton.org.uk £16.78

7 Closed Landfill site License

Clerk will contact Charles Wright at Norfolk County Council to confirm that the Parish Council has no objection to the landfill site licence being terminated - for background information the license requires the Parish Council to fulfil certain obligations under section 6. As these aren't being fulfilled and the County Council manages the site, it is sensible to terminate the license under section 12. There will be no change to the access or how the County Council manage the site and access via the permissive Bridleway will continue.

8 Greater Norwich Local Plan

This is a call sites across the whole of Greater Norwich. About 500 sites have been submitted for residential, commercial and/or other uses and officers have completed the mapping and brief summary of the sites and these have been submitted for potential consideration for inclusion in the Greater Norwich Local Plan. The sites have been published and can be found on www.greaternorwichlocalplan.org.uk the officers have not yet analysed the merits of any of the sites, some will be acceptable and be allocated and some will be unacceptable. In October 2017 the full analysis of all sites will be made available for public consultation.

9 Electoral Review of South Norfolk

The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for South Norfolk District Council. There is a nine week public consultation on the draft recommendation on new ward boundaries deadline 9th January 2017 their website is consultation.lgbce.org.uk – the criteria is to delivery electoral equality where each district councillor represents roughly the same number of electors as others across the district – That the pattern of wards should reflect the interests and identities of local communities – That the electoral arrangements should provide for effective and convenient local government.

10 Phone Box Adoption

2 phone boxes in the village are already adopted and there is now an opportunity to adopt the third one on Cookes Road opposite the village hall. Clerk has contacted South Norfolk Council to propose the adoption of the Cookes Road phone box – Karen Myhill will report back at our next meeting with some ideas about how the phone box can be used

11 Proposal to plant a tree for The Queen's 90th Birthday

The planting of a tree inside The Dance Sculpture can take place after the sculpture is painted, this is taking place in December and is being done by The Norfolk and Suffolk Community Rehabilitation organisation – this is a community payback scheme where offenders do useful work (unpaid) within the community. Clerk to give them a copy of the public liability insurance.

12 Planning

12.1 Ref 2016/2564 4, Sunnyside single storey side extension and rear dormer window - APPROVED

12.2 Ref 2016/2236 White House Barn School Road – alterations and extensions to cart lodge to form double garage, gymnasium and ancillary annexe - APPROVED

12.3 Bussey Bridge Farm proposed change of use and works on agricultural building to make a dwelling house – WITHDRAWN

12.4 2016/2245/2246 – Hall Farm Barn, Gravel Pit Lane – Extension and Alterations to outbuildings - APPROVED

12.5 2016/2086 Land to North of Holm Oak 1 detached dwelling - pending

13 Community Payback Scheme

See minute 11

14 Playpark

14.1 Trees

The two rotten trees in the playpark will be felled this season and it was proposed that in the Spring the Parish Council would look for someone to help with maintenance of the playpark and general maintenance ie. Village Sign needs oiling – John Ling volunteered to do that and the bus shelter will need some painting at some stage. Other than the community payback scheme the Clerk mentioned she had spoken to Clinks Care Farm who do a lot of work in the local villages and might be worth contacting in the future.

15 Standing Orders

Elizabeth Robinson asked the Parish Councillors to research Standing Orders online from other Parish Councils and come up with suggestions for the next meeting and form a sub-committee to take this forward.

16 Events and Correspondence/Items for Future Agendas

16.1 Letter received from Elaine Horn on behalf of Alington and Bergh Apton School

The School are looking for extra funding for resurfacing and line painting of sports circuits and play areas on the playground, Clerk was asked to reply saying that at the moment the Parish Council feel they cannot offer a contribution as money is being earmarked and put aside to replace the village play park equipment when the need arises, but would consider the possibility of contributing in the future. Clerk suggested contacting our County Councillor to see whether there are any County Council funds that could be used for local projects.

Future Dates for Meetings: 18th January, 15th March, 19th April APM, 17th May AGM, 12th July, 20th September, 15th November