

## BERGH APTON PARISH COUNCIL

Meeting on Monday, 14<sup>th</sup> July 2003 at 7.30pm at the Village Hall

Present: Alison Freeman (Chairman,) John Ling, Chris Johnson , Jean Bobbin and Sally Leigh

Also present the Clerk (Lorie Lain-Rogers) and five members of the public. Adrian Gunson (County Councillor) and John Fuller (District Councillor) both sent their apologies

1. **Apologies:** from David Skedge who is on holiday, Derek Blake who is at a meeting with South Norfolk Council.
2. **Declaration of Interest:** none
3. **Minutes of 9<sup>th</sup> June**, 2003 previously circulated were agreed as a correct record and signed by the Chairman.
4. **Matters arising:**
  - 3a. Notice boards still to be painted
  - 3b. Bridleway and footpath signs – there are 4 bridleway and 2 footpath signs, these to be installed before an application to Norfolk County Council for any further signs that are missing. The Clerk to be notified of those paths that need signing.
  - 3c. Road Contractors Yard, Welbeck Road: the new building on the site has been checked with the positioning of the submitted plans and is in accordance with them. The Clerk has copies of the planning conditions available. The detailed landscaping and planting scheme has not yet been drawn up. Councillors commented on the improvements noticed on the site.
  - 3d. Change of bank signatories: this is in the process of getting the various signatures needed to implement the changes. Meanwhile the Council agreed to ask David Skedge and Bob Kerry to sign the cheques issued at this meeting.
  - 5e. Asset register: the Clerk reported that the Map boards remain the property of the County Council and therefore do not need entering in the register.
  - 5f. Standing orders: copies given to new Councillors
  - 6.26 Invitation to Civic Service: John Ling had attended this on behalf of the Council and said that he had been able to give Olive Hudson a copy of a photograph of a school concert at Bergh Apton in which she took part.
  9. Bus shelter: there is some further information required by the County Council to authorise the grant, the Clerk to contact Mr. Peter Cudby.
  13. Village Hall celebrations: offer of a tree to commemorate the occasion, Chris Johnson asked what variety of tree the Village Hall Committee would like and said the most important consideration was the site. Jean Bobbin will ask. A horse chestnut tree was one suggestion.
  14. Sewage pumping station: Mr. Leo Barnes will visit the site this week and decide what can be done to rectify the smell. Councillors said the smell was strongly noticeable this morning.
  14. Oak tree on Loddon Road: the Clerk will again pursue this.
  14. Extension of Conservation area: the Clerk had not included this on the agenda in error and will rectify at the next meeting.
5. **Finance:**
  - a) Statement of accounts: there is £ in the current account and £ in the deposit account
  - b) Norfolk Rural Community Council annual subscription £12.50 after discussion it was agreed to renew membership for a year proposed for payment by John Ling, seconded by Chris Johnson and agreed unanimously (cheque no. )
  - c) CPRE annual subscription £25.00 proposed for payment by Chris Johnson, seconded by Jean Bobbin and agreed unanimously (cheque no. )
  - d) South Norfolk Council £150 for parish IT project proposed for payment by Sally Leigh, seconded by John Ling and agreed unanimously.

6. **Correspondence:** the Chairman asked if as much as possible of the correspondence could be circulated to all Councillors before the meeting. This will be tried in preparation for the September meeting.
1. NCC Rural bus subsidy grant services
  2. Wicksteed Leisure – a guide to the Disability Discrimination Act 1995 and how the provisions coming into force on 1<sup>st</sup> October 2004 relate to outdoor play areas – suggest this is read and then put on agenda for next meeting.
  3. Homewatch Newsletter and Oasis insurance – a service for Homewatch members in Norfolk
  4. NCC Youth Parish Projects – survey to return of current and desired framework for youth provision and work. – copy to Rob Paddison
  5. Office of the Deputy Prime Minister – New ethical framework regulations.
  6. SNC project on recycling called “Waste Knot”
  7. Broads and Rivers LEADER + programme
  8. SNC Design award 2003 closing date 1<sup>st</sup> September 2003
  9. NCC Highways – temporary closure of Welbeck Road from Church Road to HWRC to allow water main replacement from 21<sup>st</sup> July expected to take two weeks.
  10. NCC Route Hierarchy – road signing review
  11. N Rural Community Council AGM and Annual Review
  12. NRCC Funding in a nutshell – Easton College 27<sup>th</sup> September 2003 9.30am to 1pm at a cost of £5 per delegate. John Ling volunteered and Alison Freeman proposed the payment of £5.00 seconded by Jean Bobbin and agreed unanimously (cheque no. ) this will be confirmed at the September meeting.
  13. Village Sign - letter from Bob Debbage with comments on siting
  14. SNC Transfer of Housing stock – information relating voting
  15. Renewable energy an information pack for Parish and Town Councils – contained in cloth bag with Alison Freeman – marked “Down with CO 2!” Further information available from the Clerk.
  16. The Playing Field – Newsletter of Norfolk Playing Field Association
  17. Norwich Fringe Project
  18. DEFRA Quality Parish Council scheme – copy requested of this – only Alington with Yelverton received one.
  19. The Standards Board for England – revised edition of guidance booklet – more copies ordered (only Alington with Yelverton received any)
  20. Shaw and Sons list of publications inc. Parish Councillors Guide
  21. Village Sign – letter from Jolyon Harris
  22. Travellers at Ditchingham – land owners warned
  23. SNC Food Co-operatives in South Norfolk
  24. SNC Area Forums Autumn 2003 – deadline for items for agenda 9<sup>th</sup> August and meeting on 9<sup>th</sup> September at Ditchingham CE Primary School
  25. SNC Parish Council members allowances – Chris Walton seeking comments from Parish Councils on the issues
  26. Mobile Police Station dates for August to October
  27. JMC Office Services – contract secretarial work offered
  28. Rural Community Council – newsletter
  29. NHS Mental Health Care Trust
  30. NCAPTC Norfolk Link 4/04
  31. Election of Executive Committee – 4 candidates to chose from 7 nominations – by Friday, 26<sup>th</sup> September
  32. NCAPTC advert for Training Officer
  33. NCAPTC nomination of Officers of the Association – to be returned by 29<sup>th</sup> August.
  34. Advertising leaflets
  35. SNC Comprehensive Performance Assessment
  36. SNC the new officer structure of the Council
  37. The outline of the new SNC Council Structure with each department listed showing its function
7. **Planning applications:** none
6. **Vital Villages – Parish Plan:** John Ling reported on behalf of Derek Blake. A meeting was held at Broomfield on 10<sup>th</sup> July and a committee was formed with the following elected as officers, Derek Blake Chairman, Will Gates Secretary and Michael Rolfe Treasurer. There is an article in the Newsletter explaining the procedure that will be followed with questionnaires issued with the Oct/Nov Newsletter these will be collected and the data processed in time for a

completion date in March 2004. John Ling proposed that a motion be passed at this meeting to enable work to commence with effect from the inaugural meeting of the Village Plan Committee on 8<sup>th</sup> July, 2003 and to seek grant aid from the Countryside Agency. This was seconded by Chris Johnson and agreed unanimously.

7. **Village sign:** Alison Freeman has received two quotations for the castings but this does not include Thurton Foundries. ELW founders £1,450 and East Coast Casting £260 for a “budget casting.” These prices are for the casting only and do not include the post and base, nor the fettling and painting. It was agreed to ask all four of the builders resident in the village for a price for the post and base. Discussion was then held on the position of the sign, bearing in mind the letter from Bob Debbage and the difficulty of access for large agricultural vehicles if the grass triangle at Dodgers Lane was selected as the site. A letter has been received from Jolyon Harris with permission to site the sign on the junction of Cookes Road, Threadneedle Street with the suggestion that it be nearer the Village Hall. John Ling has written an article for the Newsletter giving everyone in the village the opportunity to register their opinion at the Farm Shop, Mill Road; the Post Office; or the Farm Shop at Street Farm. A further option for any who cannot vote in person is to contact the Parish Council who will take round a voting form. Only residents of Bergh Apton can vote and only once with name and address included. The voting closes on 23<sup>rd</sup> August. It is hoped the results of the survey will be available for the Parish Council Meeting in September. After further discussion it was agreed that one further option be included i.e. the opportunity to vote no for the sign. Chris Johnson suggested placing a mock up of the sign in each location to aid the decision.
8. **Wherryman’s Way:** this is a long distance path between Norwich and Yarmouth and will connect with Loddon. It is possible that Bergh Apton might be able to develop a link to it.
9. **Other matters for consideration** for future agendas and items for information: there is a Liaison Committee on Tuesday, 15<sup>th</sup> July at County Hall. Alison Freeman agreed to go to represent the Parish Council. Litter Warden this has not yet attracted a volunteer. In the meantime the Clerk to be kept informed of fly tipping and other litter matters. Footpath cutting the contractors have not yet cut the path from Holly Lodge Farm to Thurton, Wrong Lane is impassable, Dodgers Loke needs cutting and this needs the hedge cut as well as the grass. Chris Johnson was concerned with the amount of hedge debris left on the roads by farmers and contractors which cause punctures to cyclists and are a hazard. Adrian Gunson to be asked if the contractors should clear up after themselves. A question was raised as to the legality of concrete blocks and other impedimenta placed on roadside verges. Overhanging hedges is another problem that is leading to reduced road width and damage on the opposite verge. Chris Johnson offered to speak to the householders concerned before the matter was taken up with the County Council. Chris also asked if the Road Sweeper could be asked to visit the Parish as there is again a lot of sand on the road particularly in Sunnyside and Bussey Bridge. The Clerk to contact South Norfolk Council and John Fuller. A member of the public asked if the 30mph limit could be extended to include Church Meadow Lane to Upper Kiln Lane and include Nichols Corner. There are a number of children living in the road and this would improve safety. After discussion it was felt that a request should be made to include The Street as far as the Church. John Ling asked that the date of the October meeting be changed from 10<sup>th</sup> to 6<sup>th</sup> October this was agreed. Alison Freeman said Derek Blake wanted to pass on his congratulations to those who organised the Fete. It was a very well run event. John Fuller had also sent his appreciation of all the hard work that had gone into making it a successful community occasion. John Ling said he thought the distribution to the Church and Village Hall would be about £1,700 each.
10. **Date of next meeting** Monday, 1<sup>st</sup> September 2003 at 7.30pm at the Village Hall

The meeting closed at 9.20pm