

Minutes of a Meeting of Bergh Apton Parish Council held on Wednesday 4th May 2005 at Bergh Apton Parish Hall commencing at 7.30pm

1 Members

Parish Members present:	Mrs Alison Freeman [Chair]; Mr John Ling; Mrs Jean Bobbin; Mr Chris Johnson; Mr Derek Blake; Mrs Sally Leigh
In attendance	1 member of the public
Clerk	Mrs Philippa Fuller
Apologies	Mr David Skedje, Cllr Adrian Gunson Cllr John Fuller

2 Declaration of Interests

There were no declarations of interest.

3 Minutes of Previous Meeting

Minutes of the meeting held on 23rd February 2005 were confirmed as a true and accurate record and signed by The Chairman. John Ling proposed and Jean Bobbin seconded.

3.1 Matters Arising

There were no matters arising.

4 Public Consultation

1 resident spoke during the public consultation

5 District and County Councillors' Reports

5.1 Report from County Councillor Adrian Gunson

In the absence of Adrian Gunson, there was no report

5.2 Report from District Councillor John Fuller

In the absence of John Fuller there was no report.

6 Planning

6.1 Planning Applications

2005/0874/F Mr Motts & Mr Porter Barn C, White House Farm, School Rd. Conversion of agricultural barn into single dwelling. Approved after site visit

7 Recent Planning Decisions

Site at Rear of 8 Hall Road Thurton 2005/0105 O Outline permission for residential development Mr K J Lutkin 6 Langley Street Langley Norwich NR14 6DE Refused

Loke House, Threadneedle Street, Bergh Apton 2005/0194 H 42 Proposal: Proposed demolition and rebuild of existing single storey side extension Mr & Mrs D Cooper Loke House Threadneedle Street Bergh Apton Norfolk NR15 1BJ Approved with conditions

Barn at Beech Farm, Hall Road, Bergh Apton, Norwich Mr J Loade Resubmission of E07/04/0544/F for the conversion of existing barn to residential dwelling Decision : Approved with Conditions Delegated 05/04/2005

Land adjacent to Cookes Road, Thurton 2005/0405/F The Fly Trap Plants: Proposed erection of a timber shed and polytunnel on land to be developed for horticultural use Decision : Approved with Conditions Delegated 20/04/2005

8 Affordable Housing Sub Committee Report

Alison Freeman reported that following the election a meeting would be set up initially with the District Councillor and following that with the appropriate housing officers. Derek Blake suggested that this meeting should be with all the Parish Councillors present. John Ling reiterated the Parish Council's support for the need for local affordable housing in perpetuity

9 Finance

9.1 End of Financial Year 2004/5 Report

The Clerk handed round a summary of the financial position for the financial year 2004/5 and a written financial report. She reported that the accounts had been inspected by the Internal Auditor, Mrs Hilary Ling, who found everything to be in good order. The Clerk now awaited the relevant form from the Audit Commission.

Opening Bank Balance	£	4,542.59
Less Opening Chqs Not Yet Presented	£	4,144.35
Plus Actual Income YTD	£	8,542.39
Less Actual Expenditure YTD		4,061.70
Today's "True" Bank Balance	£	4,878.93
Add Back Chqs Not Presented	£	200.00
Today's Statement Bank Balance	£	5,078.93

John Ling also reported that in accordance with the Audit Commission's regulations the accounts for 2003/4 had been available for inspection and this had been advertised on the Parish notice board. It was proposed that in the future it might be helpful if the accounts were available on the village website.

9.2 Clerk's Financial Report 2005/6

The precept is due shortly and with the cheques to be signed tonight the balance sheet would be

Opening Bank Balance	£	5,078.93
Less Opening Chqs Not Yet Presented	£	200.00
Plus Actual Income YTD	£	1,762.50
Less Actual Expenditure YTD		911.72
Today's "True" Bank Balance	£	5,729.71

9.3 Playpark Special Reserve Fund

John Ling proposed that a sum of £1500 arising from the total VAT refund of £2,871.75 for the Playpark should be set aside and identified for future maintenance, insurance, inspection and development of Bergh Apton Playpark and that this sum, less approved draw downs, is reported as a separate item on Parish Council accounts. This was seconded by Derek Blake and passed unanimously by the Parish Councillors.

9.4 Transfer of VAT refund owed to Bergh Apton Parish Plan Account

It was proposed by John Ling and seconded by Jean Bobbin that a sum of £89.25 should be transferred to the Parish Plan number 2 account against our contractual requirement of 5% of the total actual cost of the parish plan.

9.5 Payments Authorized

Cheque 700395	Norfolk County Association of Parish & Town Councils Annual Subscription 2005/6 revised sum of	£97.91
Cheque 700394	Clerk's salary Jan-April 2005	£378.52
Cheque 700397	Transfer to Parish Plan A/c	£89.25
Cheque 700396	Former Clerk's salary still outstanding from April 2004-Aug2004 [Invoice late presented]	£196.04
Cheque 700393	Bergh Apton PCC (maintaining Parish Churchyard)	£150.00

10 HWRC/Farrow Re Tree Felling

Derek Blake made a statement that it is with regret that the mature trees felled on the Welbeck Rd industrial site have been replaced by a container covered with a trellis.

11 Village Sign Archive

Derek Blake requested that all correspondence relating to the village sign should be given to him to be collated.

12 Grass Cutting at the Village Sign

In the absence of anyone coming forward to cut the grass at the village sign John Ling has approached a contract gardener to maintain the area on a regular basis between March and November.

13 Correspondence

CORRESPONDENT	SUMMARY
South Norfolk Housing Forum 10 th May 2005	Names required. Nobody able to attend but request a copy of the minutes of the meeting

14 Police Report

There was no police report.

15 Forthcoming Meetings

08/06/2005; 13/07/2005; 21/09/2005

There being no further business the meeting closed at 10.10pm

Philippa Fuller, Clerk, Friday, 03 June 2005