

Minutes of a Meeting of Bergh Apton Parish Council held on Wednesday 8th June 2005 at Bergh Apton Parish Hall commencing at 7.30pm

1 Members

Parish Members present:	Mrs Alison Freeman [Chair]; Mr John Ling; Mrs Jean Bobbin; Mr Chris Johnson; Mr Derek Blake; Mr David Skedge
In attendance	2 members of the public and Cllr Adrian Gunson
Clerk	Mrs Philippa Fuller
Apologies	Mrs Sally Leigh, Cllr John Fuller

2 Declaration of Interests

There was one declaration of personal non-prejudicial interest from David Skedge who is a near neighbour of Mr Richard Cushing of Howgate Cottage, Cookes Rd.

3 Minutes of Previous Meeting

Minutes of the meeting held on 4th May 2005 were confirmed as a true and accurate record and signed by The Chairman. John Ling proposed and Chris Johnson seconded.

3.1 Matters Arising

There were no matters arising.

4 Public Consultation

2 residents spoke during the public consultation.

5 District and County Councillors' Reports

5.1 Report from County Councillor Adrian Gunson

Adrian Gunson said that the Northern Distributor Road would take traffic away from Norwich and the Long Stratton bypass will make an enormous difference to the town. The Chapelfield Shopping Centre is due to open in September with 1,000 new car park spaces for Norwich. Both St Andrews and Rose Lane Car Parks are being rebuilt. The new bus station is set to open at the beginning of August. Cllr Gunson said that he was looking into the traffic lights that allow the traffic from Yarmouth onto the Trowse bypass approach road to Norwich as it appeared the lights are only allowing about 5 cars through at a time. It is hoped that the Hobart School extension will begin in the late Summer/early Autumn. Grasscutting this year is being undertaken by different contractors. Adrian reported that the B1332 between Brooke and Poringland is in a poor condition and needs resurfacing. The drainage in Church Meadow Lane and Mill Road are in this years programme. The Wherryman's Way is now open which joins Norwich to Great Yarmouth and includes circular walks around the villages. The Loddon Police Station is under investigation for closure and Adrian urged the Parish Council to write a letter to the Chief Constable urging for it to remain open.

5.2 Written Report from District Councillor John Fuller

John Fuller had sent his apologies for absence. He was away on business. By August this year all premises that sell alcohol need to re-apply for their liquor licences to the District Council, which is staking over this responsibility from the Magistrates. This doesn't just apply to pubs but to Village Shops, Village Halls with a bar even if the village hall committee rents out the premises to others, a church that may have a cheese and wine fundraiser or a concert. By September you will be able to make your planning application online and it even sorts out a detailed map for you. It will be possible to see a new application and plans online from the comfort of your own home instead of going to Long

Stratton or asking the Clerk. In July Seething Airfield will play host to Air Field, a major arts project featuring new commissions and performances by visual artists and composers and poets – entry to airfield, exhibition and evening performances are free.

South Norfolk Council have produced a series of leaflets with recommended cycle routes throughout South Norfolk avoiding main A and B roads and taking in places of interest. The Norfolk Freecycle Network is a network for people wanting to get rid of items and pass them on to other people. Anyone can join and all items offered are for free.

6 Planning

6.1 Planning Applications

Shoemakers Cottage, Threadneedle Street, Bergh Apton 2005/0948 H 11
Proposal: Proposed ground and first floor extensions to existing dwelling
Applicant: Mr S P Smith Shoemakers Cottage Threadneedle Street Bergh Apton Norfolk -
Approved - No Comments

Howgate Cottage, Cookes Road, Bergh Apton 2005/0991 H 52
Proposal: Erection of 2no storey extension to dwelling
Applicant: R I Cushing Howgate Cottage Cookes Road Bergh Apton Norfolk NR15 1AA -
Approved - No Comments

Bergh Apton House, Loddon Road, Bergh Apton 2005/1130 H 60
Proposal: Resubmission of 2005/0133/H for proposed conversion of existing outbuildings to 2no bedroom annexe with construction of new detached garage
Applicant: Mr T Stephens c/o Humberts 4 Tombland Norwich NR3 1HE.
Approved - No Comments

Cherrydene Farm Ltd, Hellington Corner, Hellington 2005/1151/F
Proposal: Amendment to condition 6no of consent 2000/1151/F to increase the number of ducks from 30000 to 49500
Approved but the Parish Council have asked that an environmental health report should be given about the ventilation, effluent, noise and possible air pollution.

7 Recent Planning Decisions

Barn C, White House Farm, School Road, Bergh Apton 2005/0874/F
Mr Motts & Mr Porter Proposal : Conversion of agricultural barn into single dwelling
Decision : Approved with Conditions Delegated 26/05/2005

8 Affordable Housing Sub Committee Report

John Ling suggested that a meeting be set up between the Rural Housing Trust and the Parish Council for exploratory talks regarding affordable housing. **Action: John Ling to contact the Rural Housing Trust with a view to arranging a meeting, if appropriate, and report back at the next Parish Council meeting with a draft of the proposed survey to go out to the residents of the village.**

9 Website Training

Sally Leigh requested approval for £300+vat funding to complete a training course on 'FrontPage' to enable her to publish the Village Website and Newsletter effectively. She currently lacked technical training and was unable to do the job properly. Derek Blake proposed that more than one person should be qualified to do the website.

It was resolved that Alison Freeman and John Ling contact all the village organisations mentioned on the Website to ask whether they might be willing to contribute towards the cost of the training course.

10 Finance

10.1 Internal Audit Inspection Audit Commission Annual Return

The Clerk reported that the Audit Commission Annual Return has arrived and the deadline is 24th October 2005. **Action: Clerk to complete form**

10.2 Clerk's Financial Report 2005/6

The Clerk reported that the Accounts for 2004/5 are available on the Village Website for everyone to see.

The Clerk presented a summary of the financial situation and year-end forecast as at 8th June 2005

Summary Balance Sheet	2005/2006
Opening Bank Balance – 1 st April 2005	£ 5,078.93
Less Opening Chqs Not Yet Presented	£ 200.00
Plus Actual Income YTD	£ 1,762.50
Less Actual Expenditure YTD	911.72
Today's "True" Bank Balance	£ 5,729.71
Add Back Cheques Not Presented	£ 617.77
Today's Statement Bank Balance	£ 6,347.48
Forecast Income To Come	£ 1,765.00
Forecast Expenditure To Come	£ 2,307.11
Forecast Year End Bank Balance	£ 5,187.60
Less Playpark Reserve	£ 1,500.00
Year End Available Funds	£ 3,687.60

The expenditure planned for this year is £2307.11 and, with the playpark reserve fund of £1500, it means that the forecast end of year available funds are £3687.60 – if all goes to plan.

10.3 Payments Authorized

Cheque 700397	Transfer to Parish Plan A/c – From the VAT Refund	£89.25
Cheque 700398	Zurich Insurance Company re Parish Insurance Cover	£525.03

10.4 Playpark Inspection Report

It was resolved that John Ling would contact Anglian Playground Services who installed the Playpark equipment and also Steve Allen, Play Area Inspector from South Norfolk District Council to discuss the points raised in the inspection report – **John Ling to report back at the next Parish Council meeting.**

10.5 Bus Shelter Preventative Maintenance

The Clerk reported that the Bus Shelter needed some preventative maintenance. **Action: Clerk to write to Bob Kerry who has very kindly offered to carry this out.**

11 Parish Plan Update – Derek Blake

The next Parish Plan meeting is 13th June. **Derek Blake to report back to the Parish Council at the next meeting.**

12 Grass Cutting at the Village Sign

The grass at the village sign will be mowed once a month at a cost of £10 per month by Chris Roe, 13 Church Rd.

13 Police Report

PC Andy Norton sent a report – there were 2 crimes for Bergh Apton between 1.1.05 and 6.6.05. 15/3/05 a theft from a handbag left in an insecure car at Welbeck and 28/5/05 intimidation of a witness on 28/5/05 – offender arrested.

14 Forthcoming Meetings

13/07/2005; 21/09/2005; 26/10/05; 23/11/05; 25/01/06

There being no further business the meeting closed at 10.35pm

Philippa Fuller, Clerk, Wednesday, 06 July 2005