

# Minutes of a Meeting of Bergh Apton Parish Council held on Wednesday 13th July 2005 at Bergh Apton Parish Hall commencing at 7.30pm

## 3 Members

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Parish Members present:	Mr John Ling; (chair), Mr Chris Johnson; Mr David Skedje, Mrs Sally Leigh
In attendance	2 members of the public and Cllr Adrian Gunson
Clerk	Mrs Philippa Fuller
Apologies	Mrs Jean Bobbin, Mr Derek Blake, Mrs Alison Freeman, Cllr John Fuller

## 4 Declaration of Interests

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There was one declaration of personal interest from Chris Johnson who is related to Mr Lutkin, of 8 Hall Rd, Thurton [planning application]

## 5 Minutes of Previous Meeting

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Minutes of the meeting held on 8<sup>th</sup> June 2005 were confirmed as a true and accurate record. Sally Leigh asked for one minor textual amendment and they were signed by the Chairman. Sally Leigh proposed and Chris Johnson seconded.

### 5.1 Matters Arising

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Grass Cutting – Chris Johnson proposed that the grass at the village sign should be cut once a week and asked what the price would be. **Action John Ling**

## 6 Public Consultation

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2 residents spoke during the public consultation.

## 7 District and County Councillors' Reports

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### 7.1 Report from County Councillor Adrian Gunson

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Mill Road and the road around Alpington School would be surface-dressed next year. The grass at Hellington Corner had been cut manually as it had become very high. The B1332 at Brooke had been resurfaced, at a cost of £75,000 as it was in a dreadful state after the recent hot weather. The work on Hobart High School is due to start in January it is anticipated that there will be around 700 pupils attending the High School in September 2005 and 800 pupils in September 2006. A Bursar has recently been appointed.

There is to be no consultation on the possible closure of Loddon Police Station and there is no replacement for Colin Gould the desk officer. The Hardley Flood footpath work is due to start in September and will take 3 weeks. The maps illustrating the circular walks around the villages which are part of the Wherryman's Way have been designed and will be out shortly. The Whittingham Outdoor Centre is due to open in August this is a training centre for water sports. The Chapelfield Shopping Centre will have space for 1,000 cars, it can only be accessed from Grapes Hill roundabout, there are to be around 80 new shops and 20 restaurants.

It was reported that the sign at Bergh Apton Village Hall giving information about footpaths & walks around the village had been vandalised. **Action: Adrian Gunson to attend to this.**

Chris Johnson who was responsible for the Oak tree on Sunnyside by the notice board as it required surgery. **Action: Adrian Gunson to let Clerk know.**

## 8 Affordable Housing

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John Ling had been in contact with Janet Hart of the Rural Housing Trust. It was proposed that the application form be completed asking for assistance from the Trust in moving the project forward. The decision was unanimous.

## 9 HWRC Committee Meeting

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The date of the 1<sup>st</sup> August was confirmed as the next Bergh Apton HWRC Committee Meeting. John Ling apologized to Adrian Gunson about the confusion over the dates for the meeting. Alison Freeman and Derek Blake would attend the next meeting on behalf of the Parish Council.

## 10 Finance Report

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### 10.1 Clerk's Financial Report

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Opening Bank Balance	£	5,078.93
Less Opening Chqs Not Yet Presented	£	200.00
Plus Actual Income YTD	£	1,762.50
Less Actual Expenditure YTD		1,436.75
Today's "True" Bank Balance	£	5,204.68
Add Back Chqs Not Presented	£	89.25
Today's Statement Bank Balance	£	5,293.93
Forecast Income To Come	£	1,765.00
Forecast Expenditure To Come	£	1,707.11
Forecast Year End Bank Balance	£	5,262.57
Less Playpark Reserve	£	1,500.00
Year End Available Funds	£	3,762.57

The Accounts were circulated to members. In Summary, the Clerk reported that there is £5293.93 in the bank. So far this financial year the precept of £1762.50 had been received and £1436.75 had been spent on insurance, salary, grants and subs. There was anticipated expenditure of £1707.11 during the rest of the year and a further precept of £1762.50 would mean a bank balance of £5262.57 at the year end, less the £1500 play park reserve.

The current balance of the Parish Plan Number 2 account is £216.06.

### 10.2 End of Year Accounts

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The accounts for the year ending 31 March 2005 were circulated and approved unanimously.

### 10.3 Appointment of Internal Auditor

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It had been discovered that the current internal auditor, Hilary Ling, could not execute her duties owing to a potential conflict of interest arising from the fact that her husband was a Parish Councillor. An alternative auditor was thus required. Bob Kerry, a past Chairman, was unanimously voted to be the new internal auditor. The Accounts for 2004/5 were handed to him to audit.

### 10.4 Authorisation of payments

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Cheque 700399 Alison Freeman for refreshments for annual parish meeting £30.62

## 11 Playground Inspection Report

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Clerk to contact Anglian Playground Services to find out the cost of various items that need to be attended to as mentioned in the Annual Inspection Report and report back at next meeting. **Action: Clerk.**

A new play area sign stating ownership of the play area together with suggested user age, contact number for damage and no dog fouling would be considered in the future.

Tower Multiplay unit – Inspection report says consideration should be given to the installation of below ground fixings. – **Action Parish Council to inspect and give opinion**

The Parish Council should be in possession of a Post Installation Inspection document- **Action John Ling to contact Karen Myhill**

The report recommended that the mature tree situated within the play area should be inspected yearly. **Action** Chris Johnson as village tree warden will report if the tree is in poor condition.

## **12 Planning Applications**

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### **12.1 Cherrydene Farm Ltd, Hellington Corner, Hellington 2005/1151/F**

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Proposal: Amendment to condition 6no of consent 2000/1151/F to increase the number of ducks from 30000 to 49500 **Approved** but the Parish Council have asked that an environmental health report should be given about the ventilation, effluent, noise and possible air pollution.

### **12.2 Sulby House, Mill Rd, Bergh Apton. Ref: 2005/1477/H**

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Proposed 2no storey end extension and single storey rear extension to provide new garage and annex. Applicant: Mr and Mrs C Barfe. **Approved**

**12.3** Agreed procedure required when deadlines for planning applications are before the next meeting.

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**It was proposed that all Parish Councillors inform Clerk by email if they are to be away for more than 5 days**

### **12.4 Appeal: 8 Hall Rd, Thurton**

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Appeal to Office of Deputy Prime Minister – Clerk to write to South Norfolk Planning Services to inform them that the comments made by the Parish Council in February remain the same. **Action: Clerk**

## **13 Recent Planning Decisions**

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### **13.1 Bergh Apton House, Loddon Road, Bergh Apton 2005/1130 H 60**

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Proposal: Resubmission of 2005/0133/H for proposed conversion of existing outbuildings to 2no bedroom annexe with construction of new detached garage. Applicant: Mr T Stephens c/o Humberts 4 Tombland Norwich NR3 1HE. Approved with conditions since last meeting

Alpington Thatch, Church Meadow Lane, Alpington change of use of the 4no existing poultry sheds for storage, assembly and distribution purposes. Although this property is in Alpington it is the people of Bergh Apton who would be most affected. Post Meeting Update: REFUSED by East Area Planning Committee

## **14 Correspondence**

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### **14.1 Recycling Credits**

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A letter from South Norfolk Council explained that a scheme whereby the Parish Council would be paid to assist with encouraging recycling amongst residents was being implemented. The payment would depend on the number of dwellings in the village and would reflect the work the Parish undertook. At its simplest, a lower fee would be paid for publicising recycling with a higher fee if incidents like fly-tipping were also reported. A decision as to which level of activity was appropriate was required. It was **resolved** to volunteer for the highest level of grant. **Action** Clerk to return appropriate form.

### **14.2 Nominations to the Board of Trustees for the Bergh Apton Charities**

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Request had been received from Rev'd Peter Knight to fill four places for the Bergh Apton Charities. Letter to be written – **Action John Ling**

## 15 Website Training

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It was proposed that Sally Leigh, the village webmaster should pass on her skills acquired from undertaking any course to villagers in the form of a workshop. **Action:** Webmaster to consider this proposition and will advise the chairman of her decision.

## 16 Parish Plan Update – Derek Blake

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John Ling reported on behalf of Derek Blake that good progress had been made and the raw material was ready to be made into a CD printing-ready document. The Parish Plan committee had agreed to pay John Chapman, who has the necessary skills, £350 as a contract fee. This would take the form of a loan from the Parish Council No. 1 account for the costs associated with the publication of the print-ready artwork.

## 17 Police Report

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PC Andy Norton sent a report – there were no crimes for Bergh Apton.

## 18 Forthcoming Meetings

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21/09/2005; 26/10/05; 23/11/05; 25/01/06; 08/03/2006; 19/04/2006; 31/05/2006; 12/07/2006;  
23/08/2006; 04/10/2006; 15/11/2006

There being no further business the meeting closed at 10.25pm

Philippa Fuller, Clerk, Sunday 24<sup>th</sup> July 2004