

# Minutes of a Meeting of Bergh Apton Parish Council On Tuesday 25<sup>th</sup> July 2017 at 7.30pm In The Village Hall

## Members Present

---

Parish Members Present	David Skedge (Chair), Janet Skedge, Hugh Porter, Thornber, Richard Herring, Paul Thornber, John Ling	Renata
In attendance:	Clerk Julie Gosling	
Apologies	There were no apologies for absence	

### **1 Apologies For Absence and Declarations of Interest**

None

### **2 Minutes of Meeting Held on 23<sup>rd</sup> June 2017**

The minutes of the meetings held on 23<sup>rd</sup> June were approved and signed by the Chairman

### **3 Matters Arising**

There were no matters arising

### **4 Public Consultation**

### **5 County Councillor's Report – Barry Stone**

Councillor Stone presented his report to the meeting. In addition he also informed the meeting that Village Rangers were to re-commence visits. Clerk would be informed of timescales of visits and requested to provide a list of jobs required in the village. Councillors to consider possible works prior to Village Rangers making contact.

### **6 District Councillor's Report – John Fuller**

None received

### **7 Playground**

The recent Inspection report had been circulated to Councillors. In essence there were a number of repairs that needed urgent attention. John Ling volunteered to meet with a contractor to discuss remedial works and obtain costings for approval. Furthermore consideration to be given to returning the baby swing to the equipment.

Mention was made of the issues with bin emptying – John Ling to discuss with Karen Myhill.

Councillors asked the Clerk to establish whether there are any grants available from South Norfolk to repair/replace play equipment.

## **8 Bus Shelter Repairs**

Richard Herring reported that he had repaired the Bus Shelter.

## **9 Finance**

- 9.1 Clerk reported that Philippa Fuller was still dealing with queries from the External Auditors. Clerk had asked that she keep the Parish Council up to date with progress.
- 9.2 Hugh Porter had not had any response from Barclays re signatory position – Clerk to chase. Clerk had made application to access the Barclays account – but also not received any further communication from the Bank so will continue to chase.
- 9.3 Cheque was raised and approved for the Playground Inspection fee - £79.80.

## **10 Community Governance Review - Update**

Paul Thornber had delivered the surveys to South Norfolk Council before the deadline. Clerk reported the timescale for the review - draft proposals to be published 31<sup>st</sup> August and notification to stakeholders, consultation period ends 27<sup>th</sup> October.

## **11 Greater Norwich Local Plan**

Responses to the Parish Council's submission regarding the 'rural service village' designation had been received from South Norfolk Council and the Greater Norwich Planning Team (GNPT). The response from the GNPT had indicated consultation would commence in late October 2017. Clerk was requested to email back to GNPT to ask how the consultation was to be undertaken and how the Parish Council would be able to make further representation on their submission. Clerk to prepare text for approval by Councillors before sending.

## **12 Community Infrastructure Levy**

- 12.1 Speed Management – Councillors discussed different measures for speed management. Agreed that John Ling prepares a map indicating the desired 30 mph areas within the village for submission to Norfolk County Council requesting amendment of restrictions. Clerk to prepare letter to submit with map and seek approval of text from Councillors before sending.
- 12.2 Councillors also considered the opportunity for stickers on bins to highlight speeding issue, Clerk reported the system in place with South Norfolk, but Councillors considered these too expensive and only applicable to 30/40 mph restricted areas. Clerk to further research other suppliers of stickers.
- 12.3 Councillors discussed the use of Speed indicators within the village financed by CIL money and a possible bid to the Parish Partnership Scheme Initiative to part fund.

## **13 Planning**

- 13.1 Planning Guidelines on Recreation Provision – Clerk reported that South Norfolk were currently consulting on the guidelines. In essence the Council will no longer take on responsibility for open spaces and play areas in new developments. This will either fall to a designated Management Company or the Parish Council – albeit the developer would have to finance the cost of maintenance for 10 years. Councillors noted the situation.

## **14 Plaque for Rowan**

Councillors discussed the options put forward by Hugh Porter. Hugh to prepare suitable wording and obtain quotes for the next meeting.

## **15 Adoption of Telephone Box**

BT had confirmed that there was no other payment to be made apart from the £1 already requested. Chairman duly signed contract for adoption to be forwarded by Clerk to BT.

Clerk had spoken to Karen Myhill in regard to the BT box being refurbished – Karen confirmed she would be prepared to convert into a library as previous site, once adopted.

## **16 Website**

Clerk reported that she had spoken at length with Chris Mewton regarding use of the website. Chris had maintained the site for some time and felt it would be advantageous if Councillors could upload their own information. The general consensus was that the website could be more productively used to engage villagers. John Ling agreed that he would be prepared to be trained.

## **17 Parish Partnership Scheme Initiative – Local Highway Improvements**

Clerk had received notification from Norfolk County Council that a Parish Partnership Scheme Initiative was available for 2018/19 in regard to highway improvements, Parish Councils able to bid for 50% to fund schemes, this includes the purchasing of Speed Awareness Mobile Signs (SAM2). Bids are required to be in by 11<sup>th</sup> December. Councillors to consider bidding.

## **18 Feedback from CPRE meeting**

4 Councillors had attended the meeting on 19<sup>th</sup> July and Renata had prepared a summary of the salient points which had been circulated to all Councillors. Councillors agreed to sign the 'Pledge' to support the campaign aimed at ensuring no new sites are allocated for house building in revised local plans to 2036 until all existing allocations in current core strategies have been developed. Clerk to request salient points uploaded onto website and notification of the CPRE Summer Fair on 20<sup>th</sup> August.

## **19 Events and Correspondence**

None

## **20 Items for Future Agendas**

Information Booklet

Village Sign Storyboard

Future Dates for Meetings: 20<sup>th</sup> September, 22<sup>nd</sup> November