

Minutes of a Meeting of Bergh Apton Parish Council Wednesday 20th September 2017 at 7.30pm In The Village Hall

Members Present

Parish Members Present David Skedge (Chair), Janet Skedge, Hugh Porter, Renata Thornber, Richard Herring, Paul Thornber, John Ling
In attendance: Clerk Julie Gosling, 2 members of the public, Cllr John Fuller (from item 14 onwards)
Apologies Cllr Barry Stone

1 Apologies For Absence and Declarations of Interest

None

2 Minutes of Meeting Held on 25th July 2017

The minutes of the meetings held on 25th July were approved and signed by the Chairman

3 Matters Arising

There were no matters arising

4 Public Consultation

5 County Councillor's Report – Barry Stone

Reports for August and September had been emailed in advance to Councillors. An update regarding the Loddon roundabout had also been forwarded. A further item regarding Broadband had been received but it was unclear as to its relevance to Bergh Apton as the map did not include the village. Clerk to email Councillor Stone to ascertain impact of Broadband proposals on the village.

6 District Councillor's Report – John Fuller

None received

7 Playground

Repairs had been undertaken by Kevin Parfitt to remedy issues highlighted by the Play Area Inspection report.

Councillors agreed to the formation of a working party of John Ling, Hugh Porter and Janet Skedge to review the play area in terms of improvement and possible upgrading of equipment. The

working party to meet on site on 26th September in order to prepare options for the Council to consider at the next meeting.

Clerk reported that she had been in discussion with South Norfolk, and a number of grants were available for play area improvement which would generally be more successful if CIL was used to match fund. The Parish Council would need to prepare details of work/equipment required and costs prior to applying for grants.

8 Finance

- 8.1 Clerk reported that the Audit was complete and notification posted on the Parish Council noticeboard.
- 8.2 Cheque was raised and approved for the playground repairs undertaken by Kevin Parfitt - £575
- 8.3 Cheque was raised and approved for the audit undertaken by Mazars - £120. A fee had been applicable on this occasion due to the amount of CIL held by the Parish Council.

9 Community Governance Review

Clerk reported the review was now in the second consultation stage until 27th October. Residents, Community Groups and Parish Councils could submit comments on the recommendations. The Electoral Arrangements Review Committee had agreed in the case of Bergh Apton that, 'as the majority of responses did not seek any changes, the boundary would remain'. Councillors agreed to make a submission in favour of the decision that had been made. The survey was completed at the meeting and Clerk to submit electronically.

10 Greater Norwich Local Plan

Clerk had received a further response from the Greater Norwich Planning Team clarifying how consultation in the next stage, due in late October would be undertaken and how further representations could be made. The email had been circulated to all Councillors.

11 CPRE

Various correspondence between CPRE and the Greater Norwich Planning Team had been circulated to the Parish Council in regard to the dispute of figures of dwellings needed within the emerging GNLP, thus impacting on the amount of sites needing to be allocated.

John Fuller stated that the dispute had now been overtaken by the Government's issuing of targets for the number of dwellings required within the GNLP and that officers were now working through the designated figures and determining the impact on allocation of sites.

12 Community Infrastructure Levy

- 12.1 Speed Management – Clerk had written to Norfolk County Council requesting that the 30 mph areas be extended throughout the village. Having undertaken an inspection Highways considered this could not be undertaken under their criteria. Councillors felt this was a disappointing outcome and agreed a response to Highways should be made as the Norfolk County Council officer may not have considered several issues including the planned residential developments along the Street. Clerk to prepare a draft response for approval by Councillors before sending, Cllr Stone to be copied into correspondence.

Councillors agreed that villagers should be informed of the current submission to Highways for extension of 30 mph areas and views requested. John Ling to prepare an article for the newsletter and petition.

Clerk had researched bin stickers and found an alternative cheaper supplier than the Council, Councillors to further consider use of these.

13 Planning

- 13.1 Mill Road, Bergh Apton - David Skedge had received a letter from the son of a resident on Mill Road, who was proposing to make an application to the local authority for planning permission for an infill site. David Skedge to acknowledge letter and explain the usual planning process.

14 Plaque for Rowan

Councillors agreed to purchase the 7" x 5" plaque for a price of £137.65 and agreed to the wording as previously discussed.

15 Adoption of Telephone Box

Clerk confirmed the adoption of the telephone box had been completed and a notice installed stating the Parish Council were now responsible for its maintenance. Councillors agreed that no work should take place until it's future use had been decided.

Councillors agreed it would be appropriate to ask villagers to suggest ideas for it's use. David Skedge agreed to write an article for the next newsletter asking for suggestions.

Clerk reported South Norfolk were offering grants of up to £100 to assist in refurbishing boxes for the benefit of the community. An application would need to indicate the use so could not be made until proposals agreed.

16 Website

Councillors discussed the website, John Ling agreed to look further at website construction in general.

17 Parish Partnership Scheme Initiative – Local Highway Improvements

Councillors agreed that contact should be made with the provider of SAM2 signs in order to obtain a quote for a possible bid to the Parish Partnership Scheme Initiative to part fund with CIL monies. Clerk to arrange inspection with Westcotec, Clerk and David Skedge to attend.

18 Village Information Booklet

John Ling presented to the meeting the latest version of the booklet and suggested it be re-issued to all residents of the village. Councillors agreed that he should obtain printing costs to be considered at the next meeting.

19 Village Sign Storyboard

John Ling presented to the meeting ideas for the storyboard to accompany the Village sign. Councillors agreed that he should progress with design ideas for consideration at the next meeting.

20 Events and Correspondence

- 20.1 Norfolk and Suffolk Parishes Autumn Conference – 2nd November – no Councillors wished to attend.**
- 20.2 Street Name Plates – Clerk reported that she had spoken to South Norfolk re repair/replacement of street name plates. Forms had been provided for reporting damage etc, Clerk to fill in and John Ling to provide photographs and locations.**

21 Items for Future Agendas

None required.

Future Dates for Meetings: 22nd November, 11th January (Precept), 28th February, 18th April (APM), 23rd May (AGM)