

Bergh Apton Parish Council Data Protection Committee Meeting

Minutes of the meeting held at the Village Hall, Bergh Apton

Wednesday 22nd May 2019 at 7.00pm

Present: David Skedge, Janet Skedge, Hugh Porter, John Ling
Clerk Julie Gosling

1. Apologies for absence

None

2. To elect the Chairman

David Skedge was proposed by John Ling and seconded by Hugh Porter – agreed unanimously.

3. To receive declarations of interest for items on the agenda and to consider any dispensations

None

4. Open forum for Public Participation: an opportunity to hear from members of the public

None.

5. To review the Information Audit and Retention Policy

These were reviewed and amendments agreed.

6. To review the Privacy Statement (for the website)

This was reviewed, it was agreed that no changes were required.

7. To review Privacy Notice and to consider any new recipients

The privacy notices to be used for Councillors and Clerk were reviewed and amendments agreed. Clerk to reissue notices to Councillors given recent election.

8. To review the Data Protection Policy

This was reviewed, it was agreed that no changes were required.

9. To agree any further action required

None