

Minutes of a Virtual Meeting of Bergh Apton Parish Council Tuesday 8th September 2020 at 7.00pm via Zoom

Members Present: David Skedge (chair), Hugh Porter (Vice-chair), Janet Skedge, Steve Whitby, Sheridan Winn, Ian Ratcliffe, Joe Horton

In Attendance: Clerk Angela Tregear

Apologies: None

1. To receive apologies for absence & declarations of interest
No apologies or declarations of interest
2. To approve the minutes of the Virtual Parish Council meeting held on 14th July 2020
Minutes approved by all – to be signed by chair on 9/9/20
3. To report progress on items not on the Agenda arising from last meeting - **None**
4. Presentation of County Councillor's Report – Barry Stone - **None**
5. Presentation of District Councillor's Report – John Fuller - **None**
6. Open forum for Public Participation: an opportunity to hear from members of the public – **None present**
7. To discuss progress of measures to reduce speeding in the village
With 28% of vehicles still speeding through the village, it was suggested that we look into purchasing some advisory signage for Mill Road, requesting that drivers drive carefully through the village. We will also look into setting up a Community Speedwatch. Several councillors would be prepared to assist with this.
8. To report on progress of playpark refurbishment
The playpark repairs are now complete. In addition, the new outdoor table tennis table has been installed, following the removal of the container. The area surrounding it has been rotovated and grass seed sown, therefore the table will be out of action for a few weeks, until the grass is established.
9. To review playpark re-opening, COVID-19 risk assessment and consider extra advisory signage
The councillors feel that the current advisory signage on the playpark gate is sufficient considering that the playpark is rarely crowded.
10. To consider removal of tree stump near table tennis table
The Parish Council agreed to fund the removal of the tree stump using CIL money. Proposed by Janet, seconded by Steve – all in favour.

11. To consider storage of table tennis bats and balls
There are 12 bats – 4 of these will be kept in the Village Hall, along with some balls, for hall users. Some will be stored in an old bbq near the table, so that people can access them easily and return them after use.
12. To consider possible uses of CIL money
Ideas put forward were:
A bus shelter in Church Road – we will canvass opinion for this first. Clerk will write a piece for the next newsletter.
A cycle rack at the village hall – we will discuss this with the Village Hall committee first.
A new Parish noticeboard in Church Road, as the present one is in poor condition.
Some extra dog waste bins as there is only one in the village at present and some people are using the VH bin or leaving bags in bushes. Possible sites for these could include the Village Hall and entrance to the nature reserve. The clerk will investigate the cost of installing and emptying extra bins.
13. To report on work to ensure website meets new accessibility requirements and to look at a sample accessibility statement
Steve has done a lot of work to ensure that the website is as accessible as it can be, in line with new government guidelines and was thanked by the councillors. He gave a very thorough report, summarised as follows:
All redundant website components have been disabled or removed and the website security tested using public domain testing services.
The Public Sector Bodies Accessibility Regulations 2018: Revisions have been made to the website layout, menus and a number of pages to simplify access and enable screen readers and keyboard-only access. An accessibility statement has been added, including how to raise issues or complaints. Compliance with legislation has been tested using WAVE, Powermapper and A-Checker. At the present time all the current content as detailed in the accessibility statement is compliant.
14. To report on the condition of footpaths in the village
Sheri and Joe reported on the condition of the village footpaths. The paths are mostly passable but the clerk will write to NCC requesting that the boundary of the narrow path by the stables in Wellbeck Road is trimmed.
15. To review Parish Council Risk Assessments
The councillors reviewed the current risk assessments and agreed to the modifications suggested by the clerk.
16. Clerk's Report and Financial Report – Angela Tregear
The clerk reported that she has checked the insurance and the asset register and that the new table tennis table has been insured and the asset register updated in line with the insurance cover. The clerk also reported on the condition of the noticeboards in the village.

Finance report – The Parish Council currently has £24,545 in the bank, of which £15,195 is CIL reserve and £9,390 general reserve. Spending is currently very much in line with the budget.

16.1 Payment approved to Concrete Sports for table tennis table - £2814

16.2 Payment approved to ROSPA for annual playpark inspection - £82.20

16.3 Payment approved to clerk for August salary - £179.23

16.4 Payment approved to former clerk as reimbursement for 6 months of payments to website provider – 6 X £9.58 = £57.48

16.5 Payment approved to K Parfitt for labour and materials for additional playpark repairs - £213

17. To agree items for next meeting – none as yet
18. To consider arrangements for future meetings
Councillors agreed to try and meet in person at the village hall next time, providing that this is permitted.
19. To agree dates for future meetings – see below

Future Dates for Meetings: Tuesday 13th October 2020

Tuesday 24th November 2020