

Minutes of a Virtual Meeting of Bergh Apton Parish Council Tuesday 13th October 2020 at 7.00pm via Zoom

Members Present: David Skedge (chair), Hugh Porter (Vice-chair), Janet Skedge, Steve Whitby, Sheridan Winn, Ian Ratcliffe, Joe Horton

In Attendance: Clerk Angela Tregear, Cllr John Fuller

Apologies: None

1. To receive apologies for absence & declarations of interest
No apologies or declarations of interest
2. To approve the minutes of the Virtual Parish Council meeting held on 8th September 2020
Minutes approved by all – to be signed by chair on 14/10/20
3. To report progress on items not on the Agenda arising from last meeting
Item 8 - The grass is growing well around the table tennis table but will probably need to be cut before the table can be used again.
Item 10-We are still making enquiries regarding the grinding out of the tree stump.
Item 14 - The clerk reported 3 footpath defects to NCC and these are being investigated. NCC will install a fingerpost/waymarker at the beginning of FN11 on Church Road.
Item 18 - Although we were hoping to be able to start to hold physical meetings again, the latest advice recommends that Parish Councils continue to meet virtually for the time being, so this is what we will do, until the guidance changes.
4. Presentation of County Councillor's Report – Barry Stone - None
5. Presentation of District Councillor's Report – John Fuller
Covid-19 - SNC stand ready to mount another 7 days a week campaign against Covid-19 as we are now at a tipping point and there is community transmission. Leisure centres are open again with robust social distancing measures in place.
GMLP - It is unclear at the moment whether the GMLP will get through or not. The draft proposals for the South Norfolk villages cluster plan are due in February 2021. (Bergh Apton is in a cluster with Alington and Yelverton)
Loddon roundabout – the design is now complete, but the shorter days mean that there are not enough daylight working hours, therefore work is not likely to commence until the new year.
6. Open forum for Public Participation: an opportunity to hear from members of the public – None present
7. To discuss progress of measures to reduce speeding in the village
The latest figures from the SAM2 show that 11% of vehicles were speeding in the last month, which is a reduction on previous months. However, one vehicle was recorded as travelling at 65mph at 3.10pm on 26th September.

We have had a suggestion from a parishioner about the possibility of bin stickers to encourage motorists to slow down. The councillors thought that this was a good idea and the clerk will investigate suppliers and costs. The Clerk will also continue to investigate flashing signs and Community Speedwatch procedures.

8. To consider possible uses of CIL money

Ideas put forward so far:

A bus shelter in Church Road – we haven't had much response to this suggestion yet. The clerk will contact the bus company to ask how well used the bus stop is, to try and gauge whether or not this would be a worthwhile project.

A cycle rack at the village hall – this has been raised with the VH committee – clerk will also make contact via email.

A new Parish noticeboard in Church Road – chair will contact a local carpenter to make this.

Some extra dog waste bins – we have had several emails in support of extra bins, particularly in more built up areas of the village. It has also been suggested that the bin near Tenwinter's Pightle be relocated so that it is more visible. Clerk will look into the relocating of this bin and also email the VH committee and BACT regarding the possibility of bins at the village hall and the entrance to the Conservation Trust on School Road. The cost of the new bins will be approximately £115 each plus £73 a year for weekly emptying.

Cleaning of War Memorial in the churchyard – Steve will inspect this and see what sort of maintenance is needed.

9. Clerk's Report and Financial Report – Angela Tregear

Finance report – The Parish Council currently has £25,961 in the bank, of which £14,982 is CIL reserve and £10,979 general reserve. Spending is currently in line with the budget.

- 9.1 Payment approved to R Phillips for groundworks for table tennis table - £120

- 9.2 Payment approved for clerk's salary for September - £179.23

- 9.3 Payment approved to Autela for payroll services (Q2) - £51.25

- 9.3 Payment approved for clerk's salary for October - £179.23

- 9.4 Payment approved to clerk as reimbursement for stamps - £12.36

- 9.5 Receipt confirmed of precept payment from SNC - £2121

- 9.6 Payment approved to J Ling towards village newsletter - £45

10. To discuss confidentiality regarding use of home addresses

Clerk will remove councillor's addresses from the website and noticeboard. It is not necessary or mandatory for these to be displayed publicly, as councillors can be easily contacted via phone or email.

11. To review and update the data protection policy

This was reviewed and approved by the Council.

12. To agree items for the next meeting

To look at the draft budget for next year

13. To agree dates for future meetings - (These are highly likely to be virtual)

Future Dates for Meetings: Tuesday 24th November 2020

Tuesday 12th January 2020

Tuesday 2nd March 2021

