

Explanation of variances – pro forma

Name of smaller authority: **Bergh Apton Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	32,142	35,075				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	4,242	4,158	-84	1.98%	NO		
3 Total Other Receipts	1,261	4,670	3,409	270.34%	YES		no CIL income this year - the £1261 was VAT refund
4 Staff Costs	1,972	2,323	351	17.80%	YES		staff costs for the year do not match for 2020 paid salary for March 2021 and mileage no longer included in staff costs
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	11,479	9,438	-2,041	17.78%	YES		CIL expenditure - some big expenses this year including £100 grant for £2,000 and table tennis table £2345
7 Balances Carried Forward	24,194	32,142			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	We still have a CIL reserve of £14598 - some of this earmarked for bridge in nature reserve (£3480) and new parish noticeboard (£2452)
8 Total Cash and Short Term Investments	24,195	32,142				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	49,206	46,404	-2,802	5.69%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable