

# **Bergh Apton Parish Council**

## **Minutes for an AGM followed by a Parish Council Meeting on Wednesday 4<sup>th</sup> May at 7.00 pm in the Village Hall**

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**Members present: David Skedge, Janet Skedge, Hugh Porter, Steve Whitby, Sheri Winn, Steve Mitchell, Ian Ratcliffe**

**In attendance: Clerk Angela Tregear**

1. To elect the Chair for 2022-23  
**David Skedge was re-elected as Chair – proposed by Hugh, seconded by Steve W. and agreed by all.**
2. To elect the Vice-Chair for 2022-23  
**Steve Whitby was elected as Vice-Chair – proposed by Hugh, seconded by Ian and agreed by all.**
3. To receive apologies for absence & declarations of interest  
**Apologies from SNC Cllr John Fuller, NCC Cllr Kay Mason-Billig and John Ling.**
4. To approve the minutes of the Extraordinary Parish Council meeting held on 16th March 2022  
**Minutes approved and signed by the Chair.**
5. To report progress on items not on the Agenda arising from last meeting  
**The planning comments (re: Land West of Washingford Barn) agreed by Councillors at the last meeting have been submitted and we await the decision. Clerk to email John Fuller to see whether it could go to Committee, where we would have 5 minutes to speak.**  
**It was suggested that the Lord Lieutenant's Plaque could be installed by the front door of the village hall on the opposite side to the defibrillator – Hugh to liaise with the village hall committee on this.**  
**The preparations for the Jubilee Picnic in the Park are going well, with every household in the village receiving an invitation to reserve places.**  
**A Jubilee Oak will be planted in the church field during the weekend of 20-22<sup>nd</sup> May – Sheri will represent the PC.**
6. Presentation of County Councillor's report – Kay Mason Billig - none
7. Presentation of District Councillor's Report – John Fuller - none
8. Open forum for Public Participation: an opportunity to hear from members of the public  
**No members of the public were present.**
9. Traffic and speeding - To consider further steps to take to reduce speeding on Mill Road in light of recent correspondence from a parishioner and also from Alington PC

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**Clerk: Angela Tregear**

**Telephone 07429 233109 clerk@berghapton.org.uk**

Clerk to check whether parishioner would like email forwarded to Kay.

Alpington PC would like to arrange a meeting in Mill Road with the NCC highways engineer to discuss the proposed village gateway signs and other speeding/traffic issues – Sheri and Steve M would be happy to attend, if available.

10. To consider a request for funding a reprint of the Bergh Apton Walk Leaflets

John Ling has asked the PC to fund a re-print of three of the Bergh Apton village walk leaflets. This would cost £82 per leaflet for 250 copies of each (total cost £246) and there would be space on the back for the PC to advertise facilities such as the play park, outdoor gym and table tennis table. The Councillors agreed to fund the leaflets – proposed by Steve, seconded by Hugh.

11. To discuss quotes received for the bench around the Burgher's statue

We have received quotes from Edd Reynolds for work on the Burgher's statue (raising the base, building and fitting an oak bench). This would be a lot cheaper than a custom-made bench in recycled plastic (quote received from Plaswood).

Clerk to ask Edd to proceed with the work.

12. Finance – clerk's report on preparation for the internal audit

The clerk has prepared the 2021-22 accounts for the internal audit and will drop them off at the auditor's next Monday.

12.1 Cheque raised and approved for payment of £18 to PCC for hire of church on 16.3.22

12.2 Cheque raised and approved for payment of Clerk's salary for April - £184.60

12.3 Cheque raised and approved for payment of £611.25 to Zurich – insurance renewal

12.4 Cheque raised and approved for payment of £40 to ICO - Data Protection fee

12.5 Cheque raised and approved for payment of £72 to BA village hall – hall hire

12.6 Cheque raised and approved for payment of £28.75 to J Skedge - APM refreshments

12.7 Cheque raised and approved for payment of £44 to NPTS – Councillor training

12.8 Cheque raised and approved for payment of £246 to J Ling for walk leaflets re-print

13. To agree items for next meeting

Discussion of a request to NCC/Kay to replace the map opposite the church

14. To agree dates for future meetings

Wednesday 22 June 2022

Wednesday 21 September 2022