

**BERGH APTON PARISH COUNCIL – MINUTES OF MEETING WEDNESDAY 5th
MARCH 2025 AT 7.00 PM AT BERGH APTON VILLAGE HALL**

Present: Cllr S Whitby, Cllr S Mitchell, Cllr G Warde-Aldam, Cllr H Porter, Cllr J Skedge, Cllr S Price, R Thornber Parish Clerk and 2 members of the Public

1. To receive apologies for absence and Declarations of Interest. Apologies John Fuller
2. To approve the minutes of the Parish Council meeting held on 9TH January 2025 Agreed and signed by Cllr Whitby
3. Presentation of County Councillor's Report: Kay Mason-Billig: No report submitted
4. Presentation of District Councillor's Report: John Fuller No report submitted
5. To receive any questions or comments from members of the Public on matters on the agenda
6. To report progress on items on the agenda arising from the last meeting (Clerk's Report):
 - (i) Update on A146 road safety concerns – email from Cllr K Mason-Billig that new speed restrictions implemented 28th January 2025 There seems to be improvement following the installation of new signs.
 - (ii) To agree dates for absence for Cllr Mitchell: 22nd March to 10th November 2025 but dates will be confirmed by 5th April. Councillor Mitchell will of course attend any meetings should he return within these dates.
 - (iii) Progress on removal of Phone Box. This is progressing well and only frame remains. Buyers awaiting BT and Electricity Board to confirm disconnection from services. Buyers will make good the base area. **Cllr Mitchell will check the latest position with the buyers.**
 - (iv) Progress on application for installation of dog bin – Application for Licence submitted 22.10.2024 originally and chased 17.1.25. This is now installed and Councillors are receiving positive feedback from residents.
 - (v) Progress on installation of bench at Scop Hil. Installation taking place 13th March and Cllr Whitby will be attending to this.
7. Application for Commemoration Fund to be determined 31st March 2024 – Project under banner of BALHG and John Ling dealing with this. Outcome of application awaited but in mean time we have been notified of additional VE day Community Grant up to £300 for which the Council will be making application.
8. Inviting Police Neighbourhood Manager, Keiya Cadwell, to a parish council meeting and items that we would raise. **Clerk to extend application for Keiya Cadwell to attend Parish Meeting on 21st May 2025.** There would be greater attendance of the different village organisations at this meeting providing people with an opportunity to raise any enquiries. The Council felt it would be helpful if Keiya Cadwell could give a 5 minute talk

**BERGH APTON PARISH COUNCIL – MINUTES OF MEETING WEDNESDAY 5th
MARCH 2025 AT 7.00 PM AT BERGH APTON VILLAGE HALL**

about the benefits of their presence but if she could not attend this meeting requesting she provide a report which could be read out at such meeting.

9. To ratify wording on East Pye Solar comments. As agreed by Cllr Whitby, Cllr Skedge, Cllr Warde-Alder, Cllr Porter and Cllr Mitchell. Wording was agreed by emails with the Councillors and submitted in view of time constraints.
10. Targeting introduction of 30 MPH on the Street – Recommendations for next steps from Cllr Price. Interest shown to assist from Rui of Tantallon Cottage of The Street. A committee has been set up headed by Cllr S Price with the participation of Angela and David Whiskerd, Rui Vieira and Richard Forman. Mr Forman was unable to attend he first meeting which was successful and at which it was decided that a flyer would be produced and distributed to the whole village as a speed reduction in the village is felt necessary for the safety of the community and activities in the village. GDPR compliance would be covered. A letter was also to be sent to the local MP Mr Ben Goldsborough.
11. Biodiversity Report: Update from Cllr Porter. Matters are progressing but further information including a plan, tree and hedgerow surveys are awaited before this report can be finalized.
12. To consider draft plans for lectern artwork and wording: Update from Cllr Mitchell. Cllr Mitchell is awaiting a date to meet with the gentleman who is assisting with oak posts and a full up-date should be available for the next meeting.
13. Request from Shirley Rimmer for expenses for managing the churchyard as per her email of the 25th January 2025 in sum of £78.02. Agreed. Proposed Cllr Whitby Seconded Cllr Mitchell.
14. Planning Applications:
 - 14.1. To note the status of all current and recently closed planning applications in the Parish: (a) Mr K Rich application 2025/0276 Raising rear extension roof at Bettina, The Street, Bergh Apton, NR15 1BN. No comments as agreed
 - (b) St Martins House, The Street, Bergh Apton – conversion of garage to annexe including extension to front – approved with Conditions on the 9th January 2025. No comments as agreed
 - (c) Works to Trees Cherry Tree Cottage Bussey Bridge in Conservation Area – no objections and notification of this issued in weekly list ending 10/1/25. No comments as agreed

**BERGH APTON PARISH COUNCIL – MINUTES OF MEETING WEDNESDAY 5th
MARCH 2025 AT 7.00 PM AT BERGH APTON VILLAGE HALL**

(c) J Hemmant Application Change of Use 2024/0499 For events up to 50 at The Winery, Loddon Road, Bergh Apton Reponses by 10.3.25. Reply to SNDC Required by 10th March.
The Clerk is to email the Planners to reiterate the comments previously made by the Council which still apply.

(d) R Forman’s application Lane East of Village Hall Cookes Road. Consultation date awaited.
The Council will clarify any misunderstandings in the applicants reply to the Planners.

Any planning applications which are pending the Council making comments?.

Consider any Planning Applications that come in after agenda is posted.

15. Application by SNDC TPO 2025 No. SN0735 Trees Land East of Village Hall Cookes Road.
Council support the TPO

16. Play area bin – use, emptying and consideration to replacement bin. **Clerk to check that this bin can be emptied free of charge. Bin possibly needs replacing.**

17. Big South Norfolk Litter Pick 2025. Carry on doing what we do currently as individuals.

18. Finance – See Report and approve the following payments

17.1 Monthly direct debits to Ionos for website support and cloud storage £6.60 and £15.59

17.2 Cheque to Shirley Rimmer for Churchyard expenses £78.02

17.3 NPTS Clerk training course £60.00

17.4 Clerk’s expenses cheque £8.99

Agreed. Proposed Cllr Mitchell Seconded Cllr Price

19. Enforcement notices as circulated to Parish Councillors - Status noted.

20. Consultation on Custom and Self Build Housing – Council’s thoughts. Consultation Closure date 21st March 2025 Noted.

21. Items of Confidential Nature:

(i) Clerk’s salary (including any overtime) Pay for February any January overtime and Pay for March with any February overtime: Agreed. Proposed Cllr Mitchell Seconded Cllr Price

(ii) Progress with appointment of new Parish Councillor Co-Option of Mrs Angela Whiskerd Proposed Cllr Whitby Seconded Cllr Warde-Aldam

**BERGH APTON PARISH COUNCIL – MINUTES OF MEETING WEDNESDAY 5th
MARCH 2025 AT 7.00 PM AT BERGH APTON VILLAGE HALL**

22. To agree items for Parish Council AGM Wednesday 7th May 2025 at 7.00 pm

First item on Agenda to be the appointment of Chairman for the Parish Council