

**AGENDA BERGH APTON PARISH COUNCIL MEETING WEDNESDAY 5TH NOVEMBER 2025 AT THE
VILLAGE HALL AT 7.00 PM**

Councillors are summoned to attend the above meeting and all members of the press and public are welcome to attend.

1. To receive apologies for absence and Declarations of Interest.
2. To approve the Minutes of the Parish Council meeting held on 3rd September 2025
3. Presentation of County Councillor Kay Mason-Billig and/or District Councillor John Fuller: Parish Report of Kay Mason Billig received on 13th October and circulated to Parish Councillors. Not specific to Bergh Apton.
4. To receive any questions or comments from members of the Public on matters on the agenda
5. To report progress on items on the agenda arising from the last meeting (Clerk's Report):
 - (i) Progress on bus shelter lighting works. Works in progress. Angela Wiskerd to update.
 - (ii) Update on assets inspections as per Rota:
 - (a) Steve Mitchell's email concerning damaged rock on climbing wall. Discuss Janet Skedge's email regarding the sourcing of such rocks for replacement purposes.
 - (b) Steve Mitchell's inspection and testing of the gym equipment
 - (c) Bus shelter lighting to be added to Asset register and inspection list. Who would like to inspect this asset?
6. ROSPA Survey/Report – New bark laid. Consideration to more bark being required to be discussed and effect of this on the rubber surface and determination on whether the rubber surface needs to be glued. Further consideration and determination to rubber surface on bottom platforms of multiplay area. Thank you gift for K Parfitt for his time with taking delivery/spreading bark to be agreed.
7. Note that Projector, formerly a Parish Council asset, with agreement of the Parish Councillors has been gifted to the Village Hall in view of the use of this item by various village organisations and the overseeing and storage by John & Hilary Ling.
8. Update on Lectern Works. Cost for Lecterns themselves being quoted as £329.78 for materials. Agreement to be reached regarding payment to John Lessiter for labour.
9. Assertion 10 requirements in connection with Agar and adoption of IT policy. Clerk training booked.

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10. Planning Applications:

- 10.1. To note the status of all current and recently closed planning applications in the Parish:
 - 10.1. (a) L Boyle, applications for Timber Shed structures at The Old Rectory The Street Bergh Apton ref 2025/2709 and 2025/2710. Application for retrospective consent ref 2025/2710 withdrawn. **SUBSEQUENT** Planning application for 3 sheds and installation of hard standing and entrance gates (part retrospective) Ref 2025/2709
 - (a) J Hemmant Application Change of Use 2024/0499 For events up to 50 at The Winery, Loddon Road, Bergh Apton and Chance of use.
 - (b) R Forman's application Lane East of Village Hall Cookes Road. Revised Consultation Date awaited
- 10.2. Any planning applications which are pending the Council making comments?
- 12.3 Consider any Planning Applications that come in after agenda is posted.

- 11. Targeting introduction of 30 MPH on the Street – Update on Steering committee September meeting and next steps.
- 12. Hugh Porter's report following visit to Thurton Village Hall to attend the new Oxygen Chamber opening event.
- 13. Biodiversity Report: Tree Survey Report awaited. – Update from Hugh Porter.
- 14. Tree in poor condition at land adjoining Dodgers Lane now felled.
- 15. Absence of Steve Mitchell for 2026 to be between the 9th March 2026 and 1st July 2026 – To be agreed.
- 16. New Community Engagement Officer – PC Hayley McNeil. Attendance at Parish Council Meeting 5th November 2025 suggested. No response yet
- 17. Ranger service –Reported potholes in laybys on Cookes Road and this appears to be in hand. Thank you very much Guy for clearing the overgrown vegetation obscuring the highways signs close to Dodgers Lane.
- 18. Allocation of CIL funding – £547.56 which was previously allocated to church resurfacing work not required therefore utilized to purchase bark for play area at cost of £535.20. Sum of £323.09 earmarked for signage at Hellington corner not required therefore to be utilized towards bus shelter lighting work costing £341.80. Total CIL amount remaining is £3134.78 of which £649.09

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19. is allocated as to £323.09 for bus shelter lighting and £326 Lecterns leaving an unallocated amount of £2485.69.
20. Draft Budget – Sue Price and Renata are in process of drafting this. Considerations to contributions to the Church to be determined for the purpose of the budget. Consideration in budget for asset repairs/maintenance. Sue and Renata will go through this with Steve Mitchell upon his return.
21. S Whitby's assistance with the Website acknowledgement. Suggested permanent link on Parish Council website for upcoming temporary road closures in the village
22. Finance: Accounts Reconciled and Reconciliation Statements circulated to Councillors. Payments:
 - (i) Monthly payments to Ionos for website and cloud storage £6.50 and £15.99
 - (ii) SCS Payroll fee of £15.00
 - (iii) Payment to HMRC Tax on R Thornber Salary for months of October & November
 - (iv) Second payment of precept received.
23. CORVUE enforcement reports.
24. Items of Confidential Nature:
25. Items for the Agenda for January meeting :-
26. Next Meeting Wednesday 7th January 2026 at Bergh Apton Village Hall at 7.00 pm

Prepared by Clerk Renata Thornber.