

AGENDA BERGH APTON PARISH COUNCIL MEETING WEDNESDAY 4TH
MARCH 2025 AT THE VILLAGE HALL AT 7.00 PM

Councillors are summoned to attend the above meeting and all members of the press and public are welcome to attend.

1. To receive apologies for absence and Declarations of Interest.
2. To approve the Minutes of the Parish Council meeting held on 7TH January 2026.
3. Presentation of County Councillor Kay Mason-Billig and/or District Councillor John Fuller: Parish Report of Kay Mason Billig received on 13th January 2026 and circulated to Parish Council. Not specific to Bergh Apton.
4. To receive any questions or comments from members of the Public on matters on the agenda
5. To report progress on items on the agenda arising from the last meeting (Clerk's Report):
 - (i) Progress on bus shelter lighting works following request of installers to adjust the sensors. Damage to Bus Shelter and proposals for vandalism avoidance following damage. Police advised of damage.
 - (ii) Progress on Signage for Play Area and revised invoice
6. Progress on repairs to the rocks on the play equipment by Martin Graystone.
7. Lectern Works: Consideration of the finishing painting as per John Ling's email to the Parish Council of the 23rd February 2026 and circulated to the Council on 24th February concerning options and costings.
8. Grants/Charitable donations: S137 Local Government Act 1972. Request for Charitable Donation by Byrus and Shirley Rimmer for Parish Church Maintenance.
9. Consideration for group Training for Parish Council regarding Assertion 10.

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10. Planning Applications:

- 10.1. To note the status of all current and recently closed planning applications in the Parish:
- (a) J Hemmant Application Change of Use 2024/0499 For events up to 50 at The Winery, Loddon Road, Bergh Apton and Change of use. No further information from South Norfolk Council
 - (b) R Forman's application Lane East of Village Hall Cookes Road. Revised Consultation Date awaited
 - (c) Ms Emily Hewkin. 2025/2623 Planning for Change of use of land at Mill Road, Bergh Apton for educational purposes. Comments submitted by Parish Council.
 - (d) T Farrow Construction, 2025/2026. Approval for new Steel framed storage building at Depot, Welbeck Road. Approved with conditions 23rd January 2026
 - (e) 2025/2823 Hillside Farm Welbeck Road Application for static residential home on concrete hardstanding withdrawn 23rd January 2026
- 10.2. Any planning applications which are pending the Council making comments?
- 10.3. Consider any Planning Applications submitted after Agenda posted.

11. Targeting introduction of 30 MPH on the Street – Update on Steering committee and next steps. Steps taken regarding the suggestion of seeking assistance from Kevin Allen Safety Officer for Highways at Norfolk County Council.

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12. Biodiversity Report: To agree this document following addition of wording by Steve Whitby and 5 year review. Document uploaded to website 3rd February following inability to secure further information. Confirmation of this upload from Steve Whitby confirmed by email, which email was circulated to Parish Councillors 4th February 2026.
13. South Norfolk Village Clusters Plan. Parish Council receiving confirmation that comments previously made would be taken into consideration.
14. Ranger service – Works done yet to footpath signs?
15. Thurton Parish Council discussions regarding Bus Shelters at Prospect Place update.
16. Concerns in the Village regarding speeding tractors with trailers and other farm equipment and mud/other debris on the roads.
17. Repairs to SAM 2 equipment and costings.
18. Odour from ditch at corner of Dodgers Lane and the fields.
19. SNDC Litter Pick Scheme
20. Finance: Accounts Reconciled and Reconciliation Statements circulated to Parish Councillors. Payments:
 - (i) Monthly payments to Ionos for website and cloud storage £6.50 and £15.99
 - (ii) SCS Payroll fee of £15.00 and further £15.00 payroll invoice for July 2025 which SCS omitted to send.
 - (iii) Payment to HMRC Tax on R Thornber Salary for month of January.
 - (iv) Payment for play area signage £108.00
 - (v) Village Hall Hire May to November, 5 meetings including APM £90.00.

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21. Progress following request for Police attendance at a Parish Council meeting and/or a Report for the Annual Parish Meeting.
22. CORVUE enforcement reports.
23. Items of Confidential Nature:
24. To agree items for the Agenda for the Annual Parish Council Meeting on Wednesday 6th May 2026 at 7.00 pm:
 - (i) Appointment of Chair for the Parish Council
 - (ii) To invite various committees in the Village to the Annual Parish Meeting on the 20th May 2026 at 7.00 pm at the Village Hall
 - (iii) To consider sourcing insurance quotes for renewal on 31st May 2026
 - (iv) Preparation of year end accounts , AGAR in readiness for signing off at next meeting.
25. Next Meeting Wednesday 6th May 2026 (AGM) at Bergh Apton Village Hall at 7.00 pm

Prepared by Clerk Renata Thornber.